

Wednesday July 7, 2021-6:00 P.M.

The City Council of the City of Bromley, Kentucky, met in regular session on Wednesday June 2, 2021, at 6:00 P.M with Mayor Denham presiding.

CALL TO ORDER

- Roll call was taken, and the following members were present: Mike Kendall, Tim Wartman, Reagan France, Matt Wartman, Dianne Wartman, and Dave Radford.
- Staff present were Public Works, Bob France; City Clerk, Gail Smith; City Attorney, Kim Vocke. Chief of Police, Cody Stanley, and Ludlow Fire Chief Mike Steward.

Approval of Minutes

- Mayor Denham asked for a motion to approve the minutes of the June 2nd, 2021, regular meeting.
- Reagan France motioned to approve the minutes with a second by Matt Wartman.
- All members present voted yes.

Citizens

- Randy Ransom was present asking about the fines and fees that have been levied against his mother's property at 241 Shelby Street.
- A letter was received from Mr. Ransom stating he is only willing to pay for expenses incurred by the city. In the letter he stated the code liens total \$11,400.00. Each lien states a letter was delivered but he is unable to recover any related receipts.
- The mayor indicated he had just received the letter this evening and given the short notice needed additional time to review. The mayor also advised Mr. Ransom he would turning the matter over to the attorney for further review and recommended action.
- The attorney stated he might be in contact with Mr. Ransom between now and the next meeting.

PDS

- Matthew reported 2 new cases this month.
- 235 Boone Street was cited for a broken retaining wall.
- 607 Bromley Crescent Springs Road regarding a pop-up camper.
- The property at 100 Shelby was reported for vegetation overgrowth impeding the sidewalk.
- Steidel property at Pike Street and Main Street for storage of pallets and other items.

POLICE

- Chief Stanley provided his monthly report which is available in the office. An error occurred in the 420 Hayward report. Chief Stanley stated an arrest was made in this incident.
- Parking citations were down for the month due to the absence of an officer.

- The mayor reported tractor trailers are still coming down Bromley Crescent Springs Road. The chief stated his officers have been instructed to cite any tractor trailers in violation of the road restrictions.
- Bob France reported an issue of a car blocking the sidewalk at 217 Rohman Avenue on a regular basis. The chief will have this matter addressed.

FIRE/EMS

- Mike Steward presented his monthly report. A copy is available in the office.
- 56 runs in Bromley YTD. 46 EMS and 10 fire,
- Hydrant testing has been completed and will be striped to indicate flow capacity.
- Burn Ban is in effect until September 30th.
- Chief Steward will provide information regarding the ban so it can be posted on our FB page.

Hall

- Diane Wartman reported the fire extinguishers had to be replaced due to the recent fire inspection of the building.
- The water issue in the basement has been resolved.
- The gutters were cleaned, and the gutter guards removed.
- The fee for rental of the hall was discussed again. Non-residents will be charged \$200.00 rental, \$100 deposit, and \$50.00 clean up, amended to \$75.00 as discussed under the mayor's report. Residents will be charged \$100.00 deposit and \$50.00 cleanup, amended to \$75.00 as discussed under the mayors' report. In both cases the deposit will be refunded by check if there is no damage. The clerk requested renters present driver license so residency can be determined. This matter was voted on last month.

Road

- Sidewalk and curb work was completed on Kenton Street
- Pole locations for the radar signs have been identified. Mark Rogers will do the installation.
- A meeting with Queen City Blacktop will take place to identify areas in need of seamless asphalt repairs.
- There was an issue on Boone Street between Main Street and Pleasant Street with homes shaking when large vehicles traveled this stretch. It was thought there could be an issue with the sewer line, but it was determined the line was okay.
- A Rumpke garbage truck ran over the catch basin at Main Street and Boone Street which subsequently caused damage to a resident's tire. Rumpke was notified and has opened a file related to the damage of the tire.
- Mike Kendall will check with Nikki at District 6 regarding the damage to the catch basin as it is scheduled to be replaced as part of the Main Street project. A determination needs to be made as to whether Rumpke will assume any responsibility given the impending replacement.
- The plywood currently covering the damage will be replaced with a metal plate.

PUBLIC WORKS

- No report.

LICENSE

- No report.

ATTORNEY

- Ordinance 7-1-21 adopting the interlocal agreement for PDS services in the city.
- Mayor Denham asked for a motion to approve. Mike Kendall motioned to approve with a second by Tim Wartman.
- All members present voted yes.
- Ordinance 7-2-21 amending the zoning ordinance related to short term rentals within the city.
- Mayor Denham asked for a motion to approve. Tim Wartman motioned to approve with a second by Reagan France.
- All members present voted yes.
- The attorney stated he received a call related to an Air BNB being established but believed the issue has been dropped after their conversation.
- Resolution 7-1-21 executing and delivering of the deed to SD1 for a small piece of property at the end of Main Street for the expansion of the pump station was read.
- Mayor Denham asked for a motion to approve. Tim Wartman motioned to approve with a second by Mike Kendall.
- Roll call Matthew Wartman yes, Tim Wartman yes, Dave Radford abstained, Reagan France no, Diane Wartman yes, Mike Kendall yes. The motioned passed.
- Amy Dunn property located at 11 Lake Street was sold by the Master Commissioners for \$24,000.00.
- The attorney stated the open records law has been changed and will be adopted as part of the codification process. One of the changes only permits Kentucky residents to request open records. The compliance period changes from 3-5 days. This does not mean that documents must be received but acknowledgement must be received within 5 days.
- The attorney believes 305 Main Street can still be used as a 4 unit as that has been the use over the years. Chief Steward believes the Kentucky Standards of Safety (KAR 815 10:60) would prevent the property from being used as a 4-unit property. This will be discussed further at a special meeting to be held on Wednesday July 14th.
- The mortgage documents have not been drawn up due to the uncertainty of the number of units that will be permitted at this location. Previous minutes indicated payments would begin in June, however this has not occurred.
- The attorney requested additional compensation for work done in relation to the Codification process. He submitted a bill for \$1,200.00.

Ways and Means

- Mike Kendall stated he is new to this position, and he is trying to get an understanding of the functioning.
- Mike Kendall stated year end revenue fell short of the budgeted amount by 5% and expenses were 38.5% less than the budgeted amount.

- Mike Kendall will provide the attorney a list of delinquent property taxes for review and is having a tough time understanding the route that must be taken to collect them.
- The Barnes property was mentioned as having the largest delinquency. The attorney stated due to the judicial sale the property taxes would need to be extinguished. He is working with the courts to have the property conveyed to the city.
- Mike Kendall is working on a new format for the budget next year and which will include a capital improvement program.

Park

- Tim Wartman stated the work on the infield should begin next week.
- Tim Wartman stated he is waiting on the blacktop company to install the new basketball court.
- Bob France raised a concern with flooding on the basketball court and potential damage. Council felt as though this would not be an issue.

Insurance

- No report.

Mayor

- Mayor Denham informed council one bid was received for a desk and safe that was part of the surplus property.
- A motion was made by Tim Wartman to allow the mayor to dispose of the remaining surplus property in a manner he deemed appropriate, Diane Wartman seconded the motion.
- All members present voted yes.
- Mayor Denham informed council checks will not be written in the office except on an emergency basis. All checks will be mailed to the appropriate vendors.
- Mayor Denham asked for a motion to approve the \$1,200.00 payment to the attorney for the additional work related to the codification. Tim Wartman motioned to approve with a second by Reagan France.
- All members present voted yes.
- Mayor Denham suggested the hall cleaning fee be increased. Dave Radford motioned to increase the cleanup fee (previously \$50.00 as discussed under the Hall report), to \$75.00, second by Mike Kendall.
- Reagan France abstained, and the remaining members voted yes. The motion passed

COMMITTEE REPORTS

- Mayor Denham asked for a motion to approve the committee reports. Reagan France motioned to approve with a second by Tim Wartman.
- All members present voted yes.

OLD BUSINESS

- Mike Kendall informed council two trees related to the Main Street project would be removed the week of July 12th. All work on Main Street is to be completed by July 31st, 2021.
- Mike Kendall informed council about a sink hole in the vicinity of 325 Shelby Street. Mike Kendall went on to explain the storm water lines were conveyed to SD1 in 2010 and this line did not appear on the map, nor could it be located as an asset of SD1, therefore SD1 will not assume responsibility. There is letter from SD1 from 2018 that states if the city can provide an easement or records of previous maintenance SD1 would accept the storm system as their asset. The documentation provided to SD1 at this point has not proven to SD1's satisfaction the line belongs to them.
- Mike Kendall has received a quote in the amount of \$3,850.00 from a company to clean and TV the line in question. The line is 400 feet long and within the first 45 foot a tap was located. By opening the line further, it is possible other taps will be found and could provide the proof necessary for SD1 to take ownership.
- A lengthy discussion occurred regarding this matter.
- Mayor Denham asked for a motion to accept the quote for related to the line. Tim Wartman motioned to approve with a second by Diane Wartman.
- Reagan France voted no, Dave Radford abstained, and the remaining members voted yes. The motion passed.

NEW BUSINESS

- There was no new business for discussion.

Communications

- The clerk reported a thank you note was received from Rosemary Webster, 232 Kenton St.

BILLS

- Mayor Denham asked for a motion to approve the payment of the bills. Dave Radford motioned to approve with a second by Tim Wartman.
- All members present voted yes.

Mayor Denham asked for a motion to adjourn the meeting. Diane Wartman motioned to approve with a second by Dave Radford. All members present voted yes. The meeting was adjourned at 7:40 pm.

MAYOR 

CLERK 